

USU Career Services offers information tables as part of the recruiting efforts for all employers, including commission and sales positions. With your table reservation we will provide a 4' by 2' table, 2 chairs, a parking validation, and, most importantly, advertisement to students.

Requesting a Table

- Login to AGGIE Handshake at usu.joinhandshake.com (if you do not have an account, click [here](#))
- Select *Event* in the left column
- Select *Request Event* along the top
- Choose *Employer On-site* as the Type
- Table cost is \$125.00 per visit
- Upon approving your table Career Services will send you a confirmation email with your location, parking information and a link for submitting your payment

Employers may book a table once each month in approved locations

Available Locations

Career Services

- On sidewalk directly outside of Career Services
- Inside Career Services

Taggart Student Center

- Taggart Student Center Hallway – for non-summer sales organizations

Approved building locations across campus

- Business – limited to once per semester for non-summer sales organizations
- Engineering – for STEM organizations

Table Guidelines

1. Remain in the location that has been reserved for you
2. Let students approach you
3. Be completely transparent regarding your organization's policies and compensation package
4. Keep walkways clear
5. USU is a Pepsi campus and all soda brought in must be distributed under the Pepsi brand

USU reserves the right to refuse service to employers for not following this policy.

For additional advertising consider an ad in the student newspaper advertising@usustatesman.com.

Last Updated October 2019